

**MINUTES FOR
AIRPORT COMMISSION
OF THE VILLAGE OF LAKE DELTON
MARCH 25, 2024**

Present were Chair Tom Diehl (via zoom), Commissioners Tim McCumber, Bill Murphy, and alternate Les Bremer

Also present were Atty. Cross, Mike Dmyterko (Coffman Associates)

Call to order and certify compliance with the open meeting law.

Adopt meeting agenda.

A motion was made by McCumber, seconded by Bremer to adopt the agenda. Motion carried.

Any other matters authorized by law.

Discussion and consideration of approving the minutes from the February 26, 2024, meeting.

A motion was made by Bremer, seconded by McCumber to approve the minutes of February 26, 2024. Motion carried.

Reports:

FBO Bill Murphy

Working on the FBO transfers.

Airport Manager Tim McCumber

FBO Contract completed with Spring City Aviation, Inc.

Consider request to renew lease expiring May 1, 2024 for Jerry Burns, Lot #23, 305 3rd Street.

A motion was made by McCumber, seconded by Bremer to approve renewing the lease for Jerry Burns, Lot #23 which expires May 1, 2024. Motion carried.

Discussion and Consideration of a new Fixed Base Operator (FBO) contract with Spring City Aviation, Inc.

A motion was made by McCumber, seconded by Bremer to approve Spring City Aviation, Inc. FBO Contract with changes to be in effect April 1, 2024. Motion carried.

Consider the requests from Bill Murphy to transfer the current FBO contract with Baraboo-Dells Flight Center, Inc. and Maintenance Agreement to Spring City Aviation, Inc. per his existing contract.

A motion was made by Bremer, seconded by McCumber for Spring City Aviation, Inc. to assume FBO Contract with Baraboo-Dells Flight Center, Inc. and Bill Murphy's Maintenance Agreement. Motion carried.

Consider the financial statements as presented.

A motion was made by Bremer, seconded by McCumber to approve the financial statements as presented. Motion carried.

Review and consideration of Airport Master Plan.

Mike Dmyterko presented the Airport Master Plan to the Commission.

A motion was made by McCumber, seconded by Bremer to approve the draft version of the Airport Master Plan with no added changes and to submit the Plan to the FAA for final approval. Motion carried.

Adjournment.

A motion was made by Bremer, seconded by McCumber to adjourn the meeting. Motion carried